

OTS Stakeholders' Committee Meeting Minutes – Page 1

Meeting Date: March 27th , 2024

Committee Chair, Sherry Aguilar called the meeting to order at 5:03 PM at the Surprise Senior Center located at 15832 N. Hollyhock Street, Surprise, AZ. 85378.

Attendance: Sherry Aguilar, Rachel Villanueva, Elio Lemus, Christina Ramirez, Jennifer Aguilar, Rosa Gonzalez, Sylvia Rivera, Priscilla Duenaz, Elodia Fernandez. Committee Members Nancy Sagasta and Ismael Gonzlez were absent.

Public In Attendance: Ruben Dominguez, Jr., Ellie Gomez, Maryah (Vendor) and family.

Agenda #1: Christina Ramirez made the motion to approve the minutes of March 20, 2024. Priscilla Duenaz seconded the motion. Motion carried.

Agenda #3: Committee members voted unanimously to approve the individual raffles for each of the prizes and the committee approved the prize list.

Agenda #4: Jennifer Aguilar gave the committee an overview on the food committees budget. She was inquiring to see if the 800 cans of soda and water is enough to have for the event. The food committee is currently at \$1,200. Hotdogs, chips, and drink will be \$5.00 and a hamburger, chips, soda will be \$6.00, nachos for \$3.00, whole pickles for \$1.00, chips for \$1.00, hot Cheetos with cheese for \$1.50, family pack: 2 hamburgers, 2 hot dogs, 4 chips, 4 drinks, for \$20.00 with no substitutions. Rachel Villanueva made the motion to approve the food pricing and Priscilla Duenaz seconded the motion. Motion carried.

Agenda #5: Rachel Villanueva suggested that only the veterans that would be participating in the parade will receive a food voucher. The voted individuals are going to receive the food exclusively for the committee food booth vouchers include staff of firefighter charities (5) and Council, Mayor, and City Manager (8). The Veterans (8) will receive a voucher that can be used at any vendor. Christina Ramirez approved the motion to who is going to be getting the food vouchers and Jennifer Aguilar seconded the motion. Motion carried unanimously.

Agenda #6: Maryah chose her spot which was the booth furthest to Southwest. Lord was going to inquire with the vendor tomorrow to have the equipment rental a time of 9:00 AM or 10:00 AM.

Agenda #7: Sherry shared with the committee that everyone on Nash St. that she was able to speak to in person was very receptive to the street closure. Ellie and Elodia will volunteer that they will help Rachel with distributing flyers on the Southside of Surprise.

Agenda #8: Christina Ramirez donated \$450.00 for the parade supplies. The account balance is \$7856.63.

Agenda #9: The square will be distributed to Elio and Rosa for testing and to ensure that they are working properly. Sherry shared with the committee the situation on the golf carts. The golf cart rental for one day four-seater will be \$475.00. Rachal Villanueva motioned to approve the golf cart rental and Jennifer Aguilar seconded the motion.

March 27, 2024 OTS Stakeholder's Committee Meeting Minutes – Page 2

Agenda #10: Sticker price will be \$2.00. Unanimous consensus to sell the stickers for this price.

Agenda #11 – Parade Update – Rachel Villanueva read the order of the parade entries and confirmed the number of Veterans that will be in attendance. Parking passes were issued to the car club entries.

Agenda #12 – Jenniffer will be holding a vendor meeting here shortly and will let us know the outcome of the meeting.

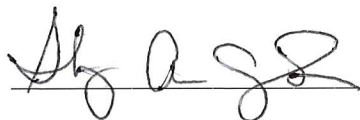
Agenda #13 – Priscilla, Elio, Sherry, and Rachel will develop an itinerary in preparation for next meeting. The Chick-Fil-A Cow will be present from times 3:00 PM to 4:00 PM. The Dysart Community Center will be not providing snow cones and popcorn. The suggested number of cakes from the committee will be 8 to 10 cakes. Elodia Fernandez volunteered to help Sherry with picking up the items from the Tool bank on Friday April 12th , 2024, at 11:00 AM.

Agenda #14: Next Agenda Items:

- Finalize the site plan identifying what vendors are going to be in what spots.
- Finalize the list of equipment from the Tool bank.
- Finalize the Itinerary for the presentations at the Founder's Day Event

Adjournment: At 6:41 PM

Next meeting at 4/3/2024 at 5:00 PM at the Senior



Sherry Ann Aguilar, Chair



Elio Lemus, Secretary