

**SURPRISE ORIGINAL TOWNSITE STAKEHOLDERS
COMMITTEE MEETING AGENDA
WED., MARCH 25, 2026 – 5:00 P.M.
15832 N. HOLLYHOCK STREET
SURPRISE, AZ. 85378**

CALL TO ORDER:

ROLL CALL:

ATTENDANCE:

1. **CONSIDERATION AND ACTION TO APPROVE COMMITTEE MEETING MINUTES FOR MARCH 4, 2026.**
2. **GUEST/STAFF REPORTS FOR COMMUNITY UPDATES:**
 - **HSCV UPDATES**
 - **COUNCIL UPDATES**
 - **POLICE UPDATES**
3. **TREASURER’S REPORT – TREASURER, PRISCILLA DUENAZ**
4. **PETTY CASH, PAYMENTS FOR ENTERTAINMENT ON EVENT DAY – TREASURER, PRISCILLA DUENAZ**
5. **EVENT DAY TASKS**
 - **ROAD CLOSURE – 1 P.M. SHARP!**
 - **UNLOADING OF EQUIPMENT, SUPPLIES FOR KID ZONE AND RAFFLE**
 - **ICE CHEST – WATER FOR VOLUNTEERS**
 - **WAGON FOR NEEDD SUPPLIES, SCISSORS, ZIP TIES, YELLOW TAPE FOR CAR SHOW, SIGNS FOR BOOTHS, PACKING TAPE, RAFFLE TICKETS, PENS, ETC. ANYTHING ELSE?**
6. **COMMITTEE TASKS ASSIGNMENTS:**
 - **SPONSORSHIPS/REQUEST FOR GRANT FUNDING – ELIO LEMUS AND SHERRY AGUILAR**
 - **ENTERTAINMENT/EVENT ITINERARY – SHERRY AGUILAR & RACHEL VILLANUEVA**
 - **FOOD AND NON-FOOD VENDORS – SHERRY AGUILAR**
 - **PARADE – PRISCILLA DUENAZ/TIM WILLIAMS.**
 - **RAFFLE & DONATIONS - CHRISTINA RAMIREZ/NANCY SAGASTA AND MONIQUE PENA**
 - **KIDS GAMES/ACTIVITIES – MARY ROSALES AND ELODIA FERNANDEZ**
 - **NUMBER OF NEEDED VOLUNTEERS FOR EVENT DAY**
 - **ANY OTHER EQUIPMENT NEEDS?**
7. **REVIEW EVENT CRITERIA – CHAIR AGUILAR & CO-CHAIR VILLANUEVA**
8. **ANY ITEMS PENDING FOR THE EVENT?**
9. **COMMITTEE MEMBER COMMITMENT ON DAY OF THE EVENT – NEED EVERYONE’S PARTICIPATION**
10. **NEXT MEETING(S): DEBRIEF MEETING AFTER EVENT WED., APRIL 1, 2026.**

ADJOURNMENT:

Posted on Monday, March 23, 2026 @ 8:00 a.m.

Sherry Ann Aguilar

OTS Stakeholder’s Committee Chair

For more information, please visit our website for event details: www.surpriseotscommittee.com

