

**SURPRISE ORIGINAL TOWNSITE STAKEHOLDERS
COMMITTEE MEETING AGENDA
WEDNESDAY, MARCH 27, 2024 – 5:00 P.M.
SURPRISE SENIOR CENTER
15832 N. HOLLYHOCK STREET
SURPRISE, AZ. 85378**

CALL TO ORDER:

ROLL CALL:

ATTENDANCE:

NEW BUSINESS:

- 1. APPROVAL OF MARCH 20, 2024 COMMITTEE MEETING MINUTES**
- 2. VENDOR INTRODUCTION – “IT’S ME MARYAH”**
- 3. FINALIZE RAFFLE PRIZES**
- 4. APPROVAL OF FOOD BOOTH ESTIMATE FOR FOOD COSTS**
- 5. APPROVAL OF FREE MEAL VOUCHER – WHO WILL RECEIVE?**

OLD/CONTINUED BUSINESS:

- 6. DISCUSS FINAL PARK LAYOUT & SET-UP TIME FOR THE EVENT**
- 7. STRATEGY TO DISTRIBUTE EVENT FLYER AND COMMUNITY OUTREACH PLAN**
 - Outreach Timeline – What has been done to date?
 - Notification to residents along Nash Street for Road Closure
 - Order and placement of banners
- 8. TREASURER’S REPORT - TREASURER PRISCILLA DUENAZ**
- 9. CONTINUED DISCUSSION OF BUDGET FOR THE FOUNDER’S DAY EVENT - FINALIZE RENTAL LISTS. ANYTHING ELSE WE NEED TO PURCHASE OR RENT?**
- 10. T-SHIRTS/FUNDRAISING/RAFFLE COMMITTEE UPDATE – FINALIZE T-SHIRT PRICING**
- 11. PARADE UPDATE – FINAL LIST AND ORDER OF ENTRIES/VOLUNTEERS**
- 12. FOOD BOOTH COMMITTEE UPDATE**
- 13. GAMES/ENTERTAINMENT COMMITTEE UPDATE**
- 14. FUTURE AGENDA TOPICS**

NEXT MEETING:

- 15. WEEKLY MEETINGS LEADING UP TO THE EVENT**

ADJOURNMENT:

POSTED ON MONDAY, MARCH 25 2024 @ 10:00 A.M.

Sherry Ann Aguilar

OTS Stakeholder’s Committee Chair